

COSSAYUNA LAKE IMPROVEMENT ASSOCIATION, INC.
BUILDING RENTAL AGREEMENT

The Cossayuna Lake Improvement Association, Inc. (CLIA) is available for rental to CLIA members during the summer season. Contact Bob Reilly at dakotabr1960@gmail.com or 631.897.4811 for reservations. **Once your date has been reserved, please make payment within 2 weeks. If payment is not received, the reservation date will be opened up for the use of other members.**

RENTAL HOURS: 8:00 AM – 11:00 PM

CLIA Member Rental Fee	\$200
Security Deposit	\$100

MEMBERSHIP DUES (required if not already paid) * **\$100**
Please include separate check

TOTAL AMOUNT DUE **\$ _____**

Please mail signed form and payment to:

CLIA
PO Box 81
Cossayuna, NY 12823-0081

Regulations and Guidelines:

- Rentals are available to CLIA members in good standing (dues are current)
- Overnight rentals are NOT permitted
- Animals are NOT permitted on the premises
- Set up and clean up must be completed on the rental date
- Building occupancy maximum – 125
- Use of two kitchen grills is NOT permitted
- Windows are to be left open when the rental period is over
- Trash must be removed from the premises
- No smoking in the building or on porches. No camp fires.
- Security deposit will be returned within 2 weeks after inspection of the premises

Cancellation Policy: Cancellation within 2 weeks or less of reservation will result in the return of the Rental Fee (\$200). Security Deposit will not be refunded.

Opening and Closing List for all Members and Renters:

OPEN

- Turn ON hot water heater (switch is in the kitchen).
- ALL trash and recycle cans must be lined with trash bags (provided in the kitchen).
- Please use the **RECYCLE** can for ALL Bottles and Cans.

CLOSE

- PLEASE empty and dispose of trash in the dumpster out back and reline with a clean trash bag.
- PLEASE empty the **RECYCLE** can when full; tie bag and leave in the kitchen. Reline with a clean trash bag.
- Sweep kitchen, main floor, and bathrooms. If something sticky has been spilled, please be sure to clean it up with a wet cloth.
- Wipe down plastic tablecloths after use and leave on tables.
- PLEASE be sure the burners, oven, and hot water heater are **OFF** when you leave.
- PLEASE leave the kitchen as clean as you found it.

OUTDOOR PAVILION

- Wipe down picnic tables after use.
- Clean grill after use.
- Pick up any papers etc. on the grounds (empty trash as above).
- Be sure to turn **OFF** fans and lights and roll up the blinds before you leave.

Thank you! CLIA Board

I agree to the terms of the CLIA Rental Agreement, including the Opening and Closing List and will be responsible for the regulations and guidelines as stated above.

RENTAL DATE: _____

RENTAL TIME: _____ TO _____

TYPE OF EVENT: _____

RENTER'S NAME (please print): _____

RENTER'S ADDRESS (for deposit return): _____

CONTACT PHONE NUMBER: _____

RENTER'S SIGNATURE: _____